

WORKSHEET [B] BUSINESS STUDIES
CLASS 12
Chapter -CONTROLLING

- Q..1 Which function of management ensures that actual activities confirm to planned activities?
- Q..2 There are two managers rahim and pankaj. Rahim is saying that ‘controlling is forward looking’ whereas according to pankaj ‘controlling is looking back’ . Who is correct? Explain why.
- Q..3 Employees know well in advance what they are expected to do and what are the standards of performance on the basis of which they will be appraised, which in turn help them to give better performance. Which importance of controlling is highlighted here?
- Q..4 Which function of management ensures work accomplishment according to plQ? Name and explain the importance of the function.
- Q..5 Controlling provides direction to all activities and efforts for achieving organizational goals. Which importance of controlling is referred here? Also explain two more of its importance.
- Q..6 “There is close and reciprocal relationship between planning and controlling”. Explain the statement through an example.