

# WORKSHEET [A] BUSINESS STUDIES

## CLASS 12

### Chapter -DIRECTING

- Q..1 It is concern with instructing, guiding and inspiring people in the organizations achieve its objectives. Name it.
- Q..2 Every manager from top executive to supervisor performs the functions of directing. Which characteristics of directing are referred here.
- Q..3 It take place throughout the life of the organization irrespective of people occupying managerial positions. Mention the characteristic of directing high lighted here and also explains two more characteristics.
- Q..4 “Directing is the least important functions of management”. Do you agree with this statement? Give any two reasons in support of your Answer.

or

“Directing is not at all reinsured in an organization” do you agree? Give any two reasons in support of your Answer.

- Q..5 “A supervisor is not at all reinsured in an organization” do you agree? Give any three reasons in support of your Answer.

or

“The post of supervisor should be abolished in the hierarchy of managers”. Do you agree? Give any three reasons in support of your Answer.

- Q..6 It means overseeing the subordinates at work. Which element of directing is referred to?
- Q..7 Supervisor acts as a link between workers and management. How?
- Q..8 Which element of directing helps in inspiring subordinates to give their best to the organization. Explain any three points of importance of this element.

- Q.9 Under these incentives schemes employees are offered company shares at a set price which is lower than market. Which incentive scheme is mentioned here? Also explain three more financial incentives.
- Q.10 To satisfy the social and psychological needs which type of incentives are needed? Explain four types of such incentives.
- Q.11 It is defined as the process of influencing other people to work willingly for group objectives. Mention this element of directing.